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**The Downtown Hotel**  
123 Main Street, Chicago, IL 60601  
Phone: (212) 555-5555

### Booking Check

<b>Account:</b>	Platinum Industries	<b>Event Dates:</b>	June 16, 2025 - June 17, 2025
<b>Group Name:</b>	PI Annual Meeting	<b>Contact:</b>	Jack Price
<b>Address:</b>	123 Platinum Way Chicago, Illinois 60601 United States	<b>Phone:</b>	(312) 123-1234
		<b>Email:</b>	jack@pi.com
		<b>Onsite Contact:</b>	Claudia Vanderbilt
		<b>Onsite Mobile:</b>	(312) 123-8888
		<b>Sales Manager:</b>	Jenny Lee

Date	Time	Room	Function	Setup	AGR	GTD	BEO #
Tue, 6/17/2025	7:00 AM - 8:00 AM	Salon A	Breakfast	Rounds of 10	40		31
Tue, 6/17/2025	8:00 AM - 5:00 PM	Salon B	Meeting	Theatre	40		31
Tue, 6/17/2025	12:00 PM - 1:00 PM	Salon A	Lunch	Existing	40		31

Monday, June 16, 2025						
Guestroom						
Qty	Name	Value	Subtotal	Combined Tax	Total	
5	Deluxe Double Queen (D)	\$140.00	\$700.00	\$84.00	\$784.00	
10	Run of House (S)	\$110.00	\$1,100.00	\$132.00	\$1,232.00	
10	Run of House (D)	\$120.00	\$1,200.00	\$144.00	\$1,344.00	
10	Run of House (T)	\$130.00	\$1,300.00	\$156.00	\$1,456.00	
10	Run of House (Q)	\$140.00	\$1,400.00	\$168.00	\$1,568.00	
<b>Daily Total</b>						
			<b>Subtotal</b>	<b>Combined Tax</b>	<b>Total</b>	
Guestroom			\$5,700.00	\$684.00	\$6,384.00	

Tuesday, June 17, 2025						
Event						
Qty	Name	Value	Subtotal	Combined Tax	Total	
40	Continental Breakfast	\$20.00	\$800.00	\$96.00	\$896.00	
1	LCD Projector	\$267.86	\$267.86	\$32.14	\$300.00	
40	Deli Lunch Buffet	\$30.00	\$1,200.00	\$144.00	\$1,344.00	
1	Salon B	\$500.00	\$500.00	\$60.00	\$560.00	
<b>Daily Total</b>						
			<b>Subtotal</b>	<b>Combined Tax</b>	<b>Total</b>	
Event			\$2,767.86	\$332.14	\$3,100.00	

Summary All Charges			
	Subtotal	Combined Tax	Total
Guestroom	\$5,700.00	\$684.00	\$6,384.00
Package	\$0.00	\$0.00	\$0.00

Customer Approval

Date

The Downtown Hotel Approval

Date  
Page 1 of 2  
Date Printed: 8/12/2020



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Event	\$2,767.86	\$332.14	\$3,100.00
Subtotal	\$8,467.86	\$1,016.14	\$9,484.00
Less Deposit	\$0.00		
<b>Grand Total</b>	<b>\$9,484.00</b>		

Summary Breakdown		
Taxes Summary		
State Sales Tax	8.00%	\$677.43
County Sales Tax	4.00%	\$338.71
<b>Subtotal</b>		<b>\$1,016.14</b>

Deposit Summary	
<b>Subtotal</b>	<b>(\$0.00)</b>

Customer Approval \_\_\_\_\_ Date \_\_\_\_\_

The Downtown Hotel Approval \_\_\_\_\_ Date \_\_\_\_\_  
Page 2 of 2  
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